

**MINUTES OF THE PUBLIC MEETING**  
**Board of Education**  
**Midland Park, New Jersey**  
April 27, 2010

The Pledge of Allegiance was recited.

The meeting was called to order by Stacy Garvey, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2010 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

**ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION**

**REORGANIZATION MOTIONS**

**APPENDIX**

- A. Ms. Garvey presented the results of the Annual School District Election held on Tuesday, April 20, 2010.

Motion – Mr. Schiffer, seconded – Mr. Moraski  
For Members of the Board of Education

<u>3 three-year terms</u>	<u>Votes</u>
Sandra Criscenzo	900
Richard Formicola	902
Brian McCourt	240

The <u>Vote on the Budget Tax Levy:</u>	<u>Yes</u>	<u>No</u>
\$16,818,459	871	443

Roll Call: All Yes

- B. Administration of Oath of Office to Sandra Criscenzo, Richard Formicola and Brian McCourt.

- C. Election of Officers:

1. Nomination for Board President

Dr. Thomas nominated Mr. Schiffer for President and Ms. Criscenzo nominated Mr. Sullivan for Vice President . . .  
No other nominations were put forth.

Motion – Mr. Canellas, seconded – Ms. Lein . . .

Mr. Moraski commented that about a year ago there was a dialogue on School Boards coming to a board meeting to review the Code of Ethics. It was never done. He asked Mr. Schiffer to react to a hypothetical situation where a Board Member approaches a staff member for information and/or to influence the staff member's opinion on a situation. Mr. Schiffer commented that no one speaks on behalf of the Board. Mr. Schiffer also stated that members of the community approach us all of the time but we cannot speak on behalf of the Board.

Roll Call: All Yes

Ms. Garvey turned the meeting over to Mr. Schiffer.

Mr. Schiffer thanked the Board for their support and Mr. Sullivan commented that the Board has seen a lot of change. Currently there are only two Board members with more than 4 years experience. In addition there will be a new Superintendent and a new Business Administrator.

Motion – Ms. Lein, seconded – Dr. Thomas . . .

To approve the following block motion . . .

- D. Approve the appointment of Stacy C. Garvey as the Board Secretary.
- E. Approve Continuation Under "Robert's Rules of Order, Revised."
- F. Adoption of present Board policies.
- G. Approve the District Affirmative Action Plan.

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

- H. Approve the K-12 Curricula as outlined in the Course of Study Guides, as listed in the attached appendix.

RM-1

Roll Call: All Yes

Motion – Ms. Lein, seconded – Dr. Thomas . . .

- I. Reaffirmation of Negotiated Agreements between the Board of Education and the:
  - 1. Midland Park Education Association
  - 2. Midland Park Administrators & Supervisors Association
  - 3. Individual staff members:
    - a. School Business Administrator
    - b. Confidential Secretary to the Superintendent
    - c. Confidential Secretary to the School Business Administrator
    - d. Supervisor of Buildings & Grounds
    - e. Technology Coordinator

Public:

Ms. Joan Webb asked if the contracts included the wage freeze.

Ms. Garvey answered that this resolution was to reaffirm the current contracts, for the remainder of the 2009-10 school year. The wage freeze is for next year.

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- J. Designate the following as Depositories for School Funds for the 2010-2011 School Year:

Columbia Bank  
Atlantic Stewardship Bank  
State of New Jersey Cash Management

- K. Designate the following Tax Shelter Annuity Companies for the 2010-2011 School Year:

AXA Equitable  
AIG Valic  
Metropolitan Life

- L. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2010-2011 School Year:

Ameriflex

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Sullivan . . .

To approve the following block motion . . .

- M. Approve the resolution to appoint the School Business Administrator as the Fund Commissioner to the School Alliance Insurance Fund, as per the attached appendix.

RM-2

- N. Designate the School Architect for the 2010-2011 School Year:

Solutions Architecture

- O. Designate the School Attorney for the 2010-2011 School Year (support material attached):

Fogarty & Hara

- P. Designate the School Auditor for the 2010-2011 School Year (support material attached):

Lerch, Vinci & Higgins, LLP

Q. Designate the School Insurance Broker for the 2010-2011 School Year:

FIRM, Inc. – Liability  
Willis of New Jersey – Benefits Coordinator Consultant

R. Designate the Indoor Air Quality consultant for the 2010-2011 School Year:

ERM, Inc.

S. Designate Jane Lindstrom as the Treasurer of School Moneys effective April 28, 2010 through June 30, 2010.

T. Designate the newspapers for Official Notices:

North Jersey Media Group (The Record)  
The Ridgewood News (Advertised Budget)

Roll Call: All Yes

Motion - Mr. Canellas, seconded – Mr. McCourt . . .

U. Approve the Schedule of Meetings for the 2010-2011 school year as listed on the attached appendix.

RM-3

Roll Call: All Yes

Ms. Lein questioned the schedule for meetings held in March/April next year, regarding the budget. Ms. Garvey replied that there will have to be additional meetings scheduled at that time.

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

To approve the following block motion:

V. Approve the following appointments, effective July 1, 2010:

Affirmative Action & Title IX Officer	Nicholas Capuano
Purchasing Agent	Stacy Garvey
Substance Awareness Coordinator	Craig Rush
Integrated Pest Management Coordinator	Robert Blanchard
Custodian of Records	Stacy Garvey
ADA Officer & 504 Committee Coordinator	Sheralyn Gottlieb
Asbestos Management & PEOSA Officer	Robert Blanchard

Mr. Sullivan questioned are all of these appointments mandated

Ms. Garvey replied that they are mandated.

W. Approve the authorization to award contracts up to a bid threshold of \$29,000 and to set the quote threshold at \$4,350.

X. Approve the following officials to sign checks and/or contracts:

Board President  
Board Secretary  
Treasurer of School Moneys  
High School Principal  
Elementary School Principal

Y. Approve the establishment of Petty Cash funds for the 2010-2011 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	Godwin School
Business Administrator's Office	Continuing Education
Midland Park High School	Child Study Team
Highland School	

Z. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6:23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Ms. Lein . . .

AA. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.

Annual discussion of the New Jersey School Board Member Code of Ethics

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

BB. Adopt the New Jersey School Board Member Code of Ethics, which are attached as an appendix:

RM-4

The Board read out loud and discussed each Code of Ethics.

Roll Call: All Yes

## BOARD SECRETARY'S REPORT

### Approval of Minutes

Motion – Mr. Moraski, seconded – Mr. Sullivan . . .

Approve the minutes of the following regularly scheduled public meeting held on April 13, 2010.

Roll Call: 7 Yes (Canellas, Criscenzo, Lein, Moraski, Schiffer, Sullivan, Dr. Thomas)  
2 Abstain (Formicola, McCourt)

## PRESIDENT'S REPORT

Mr. Schiffer commented that everyone on the Board received a blank list of committees-please pick the committee(s) which you would like to be on, fill out the form and return tomorrow.

### Mission Statement

**The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.**

## SUPERINTENDENT'S REPORT

Board resolutions related to hiring for the 2009-2010 and 2010-2011 school years will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

### A. Personnel - (W. Heebink)

Motion – Mr. Moraski, seconded – Ms. Lein . . .

1. Authorize the Board President and Board Secretary to prepare and execute an employment contract, to be sent for approval to the Executive County Superintendent of Schools, with Dr. Marie Cirasella as Superintendent of Schools, effective July 1, 2010 through June 30, 2014, at a starting salary of \$170,000.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Moraski . . .

To approve the following block motion:

2. Approve the sidebar agreement between the Midland Park Administrators & Supervisors Association and the Midland Park Board of Education, related to curriculum leadership roles for 2009-2010, which is attached as an appendix.
3. Accept the retirement resignation of Donald Elliott, high school teacher, effective June 30, 2010 (support material attached).
4. Approve a paid maternity leave for Susana Caldelas, Spanish teacher at the high school, effective September 7, 2010 through September 21, 2010; a paid child care leave, effective September 22, 2010 through October 19, 2010; and an unpaid child care leave in accordance with the New Jersey Family Leave Act, effective October 20, 2010 through June 30, 2011 (support material attached).
5. Approve the compensation for Denise Connelly, Instructional Aide, for her 45 minute

lunch period. She will be paid at her approved hourly rate, effective retroactive from March 12, 2010 through June 23, 2010 (support material attached).

6. Approve the following additions to the list of substitute teachers for the 2009-2010 school year (support material attached):

- \* Thomas DellaTorre

- \* Tiffany Gallagher

- (s) Krista Hogue

- (s) Rosemary Neville

- \* = NJ Standard Certificate

- (s) = County Substitute Certificate

7. Approve the placement of Elizabeth Unanue as a student teacher in the Highland School, effective September 7, 2010 through December 17, 2010 (support material attached).

8. Approve the proposed Holiday Schedule for 12-Month Personnel for the 2010-2011 school year, which is attached as an appendix.

A-2

Roll Call: All Yes

- B. Finance Committee - ( , Chairperson)

Motion – Mr. Canellas, seconded – Mr. McCourt . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2010, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. McCourt . . .

To approve the following block motion . . .

2. Approve the first April 2010 payroll in the amount of \$588,695.15.

3. Approve the April 2010 supplemental claims in the amount of \$228,659.45.

4. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period March 1, 2010 – March 31, 2010, which are attached as an appendix.

F-1

Roll Call: All Yes

- Motion – Mr. Canellas, seconded – Mr. McCourt . . .
5. Approve the transfers among accounts, according to prescribed accounting procedures, for the period March 1, 2010 – March 31, 2010, which are attached as an appendix.

F-2

Roll Call: All Yes

- Motion – Mr. Canellas, seconded – Mr. Moraski . . .
6. Approve the renewal of the Licensing and Maintenance Agreement between Educational Data Services and the Midland Park Board of Education (support material attached).

Roll Call: All Yes

C. Curriculum Committee - ( , Chairperson)

- Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .
1. Approve the recommendation of the Director of Special Services for the placement of one middle school regular education student on home instruction, effective retroactive from April 13, 2010 through May 8, 2010.

Roll Call: All Yes

- Motion – Mr. Moraski, seconded – Ms. Lein . . .
2. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Kathryn Piscitello	Winners! A Closer Look at the Year's 100 Best Books, K-6	Whippany, NJ	April 28, 2010
Teresa Isik	Guidance Counselor Luncheon	Hackettstown, NJ	April 30, 2010
Sarah Berninger, Teresa Wecht	NJ Writing Alliance Workshop	New Brunswick, NJ	May 25, 2010

Roll Call: All Yes

- Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .
3. Approve the following new text for AP Chemistry, Grades 11-12:

*Chemistry* 10<sup>th</sup> edition, Raymond Chang; 2010/New York.

Roll Call: All Yes

- Motion – Mr. Moraski, seconded – Ms. Lein . . .
4. Approve the adoption of the “New Course Adoption Proposal” form, which is attached as an appendix.

C-1

Roll Call: All Yes

Mr. Sullivan commented that the parents received a letter that Bloustein Awards are



going to be eliminated for one year. He suggested that there should still be a recognition at Graduation.

- D. Policy Committee - ( , Chairperson)

Motion – Mr. Canellas, seconded – Dr. Thomas . . .

Approve the second reading of the following revised policy:

High School Graduation Policy

Policy Section 5460

Mr. Moraski asked if this policy included the changes in credits. Mr. Schiffer replied yes.

- E. Legislative Committee - ( ,Chairperson)

No Report.

- F. Buildings & Grounds Committee - ( , Chairperson)

No Report.

- G. Negotiations - Teachers/Secretaries - ( , Chairperson)

No Report.

- H. Public Relations Committee - ( , Chairperson)

No Report.

- I. Personnel Committee - ( , Chairperson)

No Report.

- J. Service Review Committee – ( , Chairperson)

No Report.

- K. Town Council Special Projects Committee – ( , Chairperson)

No Report.

- L. Special Recreation Committee – ( , Chairperson)

No Report.

- M. Technology Committee – ( , Chairperson)

No Report.

N. Liaison Committee:

High School PTA - ( )

The following items were commented on:

An e-blast was sent out twice to support the Budget.

Next general meeting is scheduled for May 12, 2010.

Thank you for your support.

Elementary School PTA - ( )

Mr. Canellas would like to thank everyone for efforts for getting the turn out to vote.

Booster Club - ( )

There was an e-mail that was sent out to support the Budget and would also like to say thanks for all of the efforts.

Performing Arts Parents - ( )

The Choral Concert is scheduled for April 28.

Special Education - ( )

It was reported that the parent info session was well attended on 4/22/10.

Education Foundation – ( )

No Report.

Board of Recreation – ( )

No Report.

Continuing Education Program – ( )

No Report.

Student Representative to the Board – ( )

No Report.

Mr. Schiffer asked if Corey would attend the Board meetings until a new person is found to replace him as the student representative.

O. Old Business

Mr. Schiffer commented that NJ Interscholastic is not accepting records broke by Kaleb Zuidema because it was done out of state. He asked that a letter be written in support.

P. New Business

Dr. Thomas questioned whether there will be a new E-Mail address from the District for the Board members? Mr. Canellas replied that it would have to go to the Policy committee.

Motion – Mr. Sullivan, seconded – Ms. Lein . . .

To go into closed session before the meeting of May 4, 2010 for the purpose of personnel and negotiations.

Roll Call: All Yes

Open to the Public

Mr. Schiffer invited the public to address the Board.  
No one chose to speak.

Motion – Ms. Lein, seconded – Mr. Sullivan . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Stacy Garvey,  
School Business Administrator/  
Board Secretary